

HOW TO REGISTER STUDENTS TO A CLASS

1. Once you have created a class, go to teacher menu, students and classes, my classes, class details and provide the class code to your students

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Class Details:

Name	Days	Starts	Ends	Grade	Season	Year	Code	Edit
Monday Class	M W F	12:30 PM	1:30 PM	9		2011	18	Edit

2. Once your students have the code for the class, they can go to the oe2 homepage and click on "Click here to register"

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[Click here to Register](#)

Username:

Password:

[Having trouble logging in?](#)



The Office of Entrepreneurial Education (oe²)

The Office of Entrepreneurial Education (oe²) is the educational arm of the [New York State Small Business Development Center](#) that promotes interest in entrepreneurship through educational programs. Oe2 is supported by the [Small Business Administration](#) and administered by [The State University of New York](#).




[EntreSkills™](#)

A Web-based entrepreneurship education program, available to New York State schools at no cost.

3. They will then be brought to a listing of options for registering

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[Click here to Register](#)

Username:

Password:


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Please select from the following options:

I am a teacher and would like to use the Entreskills system
To register: [Click here](#)
To learn more about Entreskills: [Click here](#)

I am a student and my teacher is using the Entreskills system
To join a class: [Click here](#)
To learn more about Entreskills: [Click here](#)


I am a veteran and would like to use the Entreskills for Veterans system
To register: [Click here](#)
To learn more about the Entreskills for Veterans program: [Click here](#)



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4. The students will select “I am a student...” and fill in the new student registration page

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[Click here to Register](#)

Username:

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New Student Registration


First Name:

Last Name:

Email:

Your teacher will provide you with a class code which you need to enter below. If you do not have a class code, please contact your teacher to obtain one.

Class Code:



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- Once a student has registered for your class, you will go to the teacher menu, students and classes, my students. This will list active students and students awaiting activation. As the teacher, you can grant access for the student or deny access for the student.

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Active Students:

First Name	Last Name	Login Name	Class Number	Email	Details
Beverly	Cleary	BevCle774	19	rebecca.coyle@nyssbdc.org	View Details
Rebecca	Coyle	RebCoy883	18	rebecca.coyle@nyssbdc.org	View Details
Student	Sample	StuSam420	19	rebecca.coyle@nyssbdc.org	View Details
Sue	Sample	SueSam337	18	rebecca.coyle@nyssbdc.org	View Details
Joe	Smith	JoeSmi702	18	rebecca.coyle@nyssbdc.org	View Details
Melissa	Smith	MelSmi142	18	rebecca.coyle@nyssbdc.org	View Details
Sample	Student	SamStu980	18	rebecca.coyle	View Details
Tom	Testing	TomTes450	18	rebecca.coyle@nyssbdc.org	View Details
Beta	Testing	BetTes309	18	rebecca.coyle@nyssbdc.org	View Details

Students awaiting activation:

First Name	Last Name	Class Number	Email	Grant Access	Deny Access
Activate	Student	18	rebecca.coyle@nyssbdc.org	Activate Student	Reject Student